

## co-financing payment procedures by region

Last update: 2 June 2021

Although in most regions the payment procedure of the granted co-financing funds will be communicated in the co-financing declaration that will be sent to the requesting project partner, you will find the applicable rules per region in the overview below.

Country/ region	Regional contact point	Payment procedure
<b>Flanders</b>	Mr David Grzegorzewski, <a href="mailto:david.grzegorzewski@vlaio.be">david.grzegorzewski@vlaio.be</a>	1) flexible scheme with almost standard advance funding (e.g. 50%-35%-15%). The last part (10%-15%) will be paid out after the financial closure of the project at Interreg-level. The advances are paid upon written request of the beneficiary. The 1 <sup>st</sup> payment request should confirm that the project has effectively started. 2) The beneficiary must repay the amounts already received if he/she does not comply with the conditions mentioned in the subsidy decision. If the actual eligible costs at the end of the project are lower than those in the initial approved budget, the co-financing amount is reduced proportionally and repayments might be due.
<b>Wallonia</b>	functional administration of the SPW (Service Public de Wallonie) in charge of the co-financing	After the Walloon government's approval of the co-financing and the state aid analysis (done by the Walloon administration), the functional administration will draw up a subsidy decree in which all co-financing modalities will be included. Once signed by the competent Minister, the administration will transmit the subsidy decree to the project partner concerned. The co-financing will be paid periodically based on the certified amounts after each project reporting in the eMS and on presentation of statements of claim.
<b>Province of Limburg (B)</b>	Mr Frederik Loy, <a href="mailto:frederik.loy@limburg.be">frederik.loy@limburg.be</a>	- after the province's decision on the requested cofinancing, an advance of 65% is paid to the project partner (the project partner does not have to submit a request for this).

		<ul style="list-style-type: none"> <li>- the remaining 35% will be paid out after the end of the project. For this purpose, the project partner must submit a request to the province within a period of 1 month after the project closure. The documents that must be submitted are listed in the co-financing declaration.</li> <li>- <u>settlement of the cofinancing payment</u>: if the beneficiary does not comply with one or more obligations, the Province may reclaim all or part of the amount of the subsidy already paid or, where appropriate, decide not to pay or not to pay part of the subsidy already granted..</li> </ul>
<b>Province of Flemish-Brabant</b>	Mr Peter Dhondt, <a href="mailto:Peter.Dhondt@vlaamsbrabant.be">Peter.Dhondt@vlaamsbrabant.be</a>	<ul style="list-style-type: none"> <li>- payment of an advance of 70% after receipt of a copy of the Interreg EMR grant letter</li> <li>- the remaining 30 % will be paid after approval of the final report by the joint secretariat of the Interreg EMR-programme (after project closure)</li> <li>- <u>settlement of the cofinancing payment</u>: if the expenditures approved by the Interreg program for the realization of the project are lower than the expenditures initially budgeted in the co-financing request, the initial approved subsidy percentage will be applied and the subsidy will be automatically reduced. If the justification shows that the own contribution has not been achieved, the subsidy is automatically reduced until this is the case. In these cases, the surplus amount of subsidy received must be repaid to the province by the beneficiary upon simple written request.</li> </ul>
<b>Province of Liège</b>		No information
<b>German-speaking Community</b>	Ms Céline Marchal, <a href="mailto:celine.marchal@dgov.be">celine.marchal@dgov.be</a>	The payment method is agreed with each project partner individually.
<b>Fédération Wallonie-Bruxelles</b>	functional administration of the FWB in charge of the co-financing	<p>After the FWB government's approval of the co-financing and the state aid analysis( done by the FWB administration) , the functional administration will draw up a subsidy decree in which all co-financing modalities will be included. Once signed by the competent Minister, the administration will transmit the subsidy decree to the project partner concerned.</p> <p>The cofinancing will be paid periodically based on the certified amounts after each project reporting in the eMS and on presentation of statements of claim.</p>

<b>Nordrhein-Westfalen</b>	Mr Stefan Baars, <a href="mailto:Baars@regionaachen.de">Baars@regionaachen.de</a>	<p>Three or four times per year, the Programme's Certifying Authority informs the NRW administration of the certified costs. Accordingly, NRW transfers the funds to the CA which then forwards them to the project partner.</p> <ul style="list-style-type: none"> <li>- <u>settlement of the cofinancing payment</u>: if the actual eligible costs are lower than the estimated budget, the cofinancing is reduced proportionally.</li> </ul>
<b>Rheinland-Pfalz</b>	Ms Claudia Krütten <a href="mailto:claudia.kruetten@add.rlp.de">claudia.kruetten@add.rlp.de</a>	<ul style="list-style-type: none"> <li>- the cofinancing is paid on request every calendar year</li> </ul>
<b>Ministry of Economic Affairs and Climate (EZK)</b>	<a href="mailto:cofinanciering@minezk.nl">cofinanciering@minezk.nl</a> and via the regional antenna of the Province of NL Limburg – Ms Anna Ozerova, <a href="mailto:al.ozerova@prvlimburg.nl">al.ozerova@prvlimburg.nl</a>	<ul style="list-style-type: none"> <li>- the Programme's Certifying Authority will pay the co-financing funds to the project partner in proportion to the declared and certified costs</li> <li>- no advance payments possible</li> <li>- the final 10% will only be paid upon completion of the project</li> </ul>
<b>Province of Limburg (NL)</b>	Ms Anna Ozerova, <a href="mailto:al.ozerova@prvlimburg.nl">al.ozerova@prvlimburg.nl</a>	<ul style="list-style-type: none"> <li>- an advance payment of up to 70% can be requested in writing to the regional antenna of the Province of Limburg with a copy of this request to the Programme's Certifying Authority.</li> <li>- the co-financing is paid by the Programme's Certifying Authority in proportion to the declared and certified costs</li> <li>- the final 10% will only be paid upon completion of the project.</li> <li>- <u>settlement of the cofinancing</u>: if the actual eligible costs are lower than initially budgeted in the co-financing request, the co-financing will be reduced and set proportionally.</li> </ul>
<b>Province of North-Brabant</b>	Mr Mathieu Oor, <a href="mailto:moor@brabant.nl">moor@brabant.nl</a>	<ul style="list-style-type: none"> <li>- the project partner can request an advance payment of 80%. A copy of the grant letter must be provided. The remaining amount will be paid upon settlement.</li> <li>- <u>settlement of the cofinancing</u>: if, in the final justification, the actual costs turn out to be lower than the estimated costs in the co-financing request, the co-financing will be set proportionally lower. The project partner must submit a request for settlement (within 13 weeks after the settlement decision has been issued by the program). The supporting documents to be submitted are listed in the co-financing declaration. The co-financing will be set on the basis of the documents provided and the settlement decision of the program. Late submission of the request for settlement of the co-financing can lead to a lower - or even zero - settlement of the co-financing.</li> </ul>

